



DEPARTMENT OF MEDIA & COMMUNICATION STUDIES  
SAVITRIBAI PHULE PUNE UNIVERSITY

7<sup>th</sup> DMCS  
**National  
Short Film  
Festival  
2018**  
19<sup>th</sup> & 20<sup>th</sup> FEB



🌐 [dmcs.unipune.ac.in](http://dmcs.unipune.ac.in)

✉ [dmcsfilmfest@gmail.com](mailto:dmcsfilmfest@gmail.com)

📞 020 25696348

## Rules and Regulations

### Submission Criteria

- The Short Film must have been completed **on/after 1<sup>st</sup> January 2017**, to be in the Competition.
- The Festival will have Competitions in **Student & Open Categories**.
- The Participants should be **16 years of age or above** as on **1<sup>st</sup> February 2018**
  - If Participant age is **above 16 and under 18**, the undertaking in the registration form must also be signed by a **Parent/ Legal Guardian**. Their contact details must also be provided for verification.
- Only the **Producer or Director** of the Short Film can send the entry to the 7<sup>th</sup> DMCS NSFF 2018 with a duly filled entry form and signed undertaking.
  - Current students of DMCS cannot send their entries, as a Director or Producer of the film.
- Entries **MUST** be playable on common media players. Festival Management will not be responsible if film is not screened due to problem with the DVD format.
  - Common formats such as MP4, MOV and AVI files are recommended.
- Total **running time** of short film must be **less than 30 minutes** in length, including beginning and end credits. There is no minimum running time.
- The film can be Documentary, Experimental, Narrative, Fiction, Non-Fiction or Animation.
- The short film can be in any language or any genre. **ALL FILMS** must have **English subtitles** for festival presentation.
- Each Preview DVD should be labelled with:
  - Title/ Language/ Duration/ Country/ Director's Name, Mobile Number and E-Mail ID
- Multiple entries can be submitted, but with separate entry forms and other requirements such as preview DVD, synopsis/description, still photographs, press kit, A4 Size Poster (print) which should be enclosed with each entry form and film. **Each film is considered as a new entry.**
- For online entries soft copies must be provided along with the submitted film.
- Department of Media & Communication Studies (DMCS) has the right to use the entries / send /selected / nominated films, DVDs and materials from the film for 7<sup>th</sup> DMCS NSFF 2018 promotional purposes and to retain DVD copies of each film as part of our festival library. Entry materials submitted shall not be returned to the participants.
- Films once selected and submitted for final screening will not be allowed to be withdrawn under any circumstances until the festival is over.
- Transportation and Insurance costs of DVDs, related documents, photographs and publicity materials from the country of origin to the Film Festival Office shall be borne by the applicant.

[f/DMCSFilmFest](https://www.facebook.com/DMCSFilmFest)

[/DMCSFilmFest](https://www.instagram.com/DMCSFilmFest)

[/DMCSFilmFest](https://www.twitter.com/DMCSFilmFest)

## Submission Docket

### For offline submissions in person or by post/courier

- 2x DVDs
  - The film can be in DVD format or MP4 / MOV / AVI files
  - All DVDs must have in box DVD covers
  - Both Preview DVDs should be Labelled in this sequence ONLY:  
**Film Title/ Language/ Duration/ Director's Name, Mobile Number, E-Mail ID**
- 1x A4 Size Poster (Printed)
- Entry Form & Undertaking** duly filled and signed by Producer / Director (in case the Producer/Director is a minor it must also be signed by a legal guardian)
- Copy of **Legal Copyright/s** taken by the Makers for any content in the film form any Individual or Company (if any)
- Film synopsis, poster, production stills and photos of the Core Crew** (Soft copies to be e-mailed to [dmcsfilmfest@gmail.com](mailto:dmcsfilmfest@gmail.com) in order to complete the registration process)
  - The poster must be at least 1000px on the shortest edge and at 300ppi

### For online submissions via the Google form

All entries must be submitted through a Google Drive or Dropbox link and must NOT be deleted from the drive until the festival is over.

- Online Entry Form (Google form) & Undertaking** duly filled by the Producer / Director ONLY (in case the Producer/Director is a minor, a parent or legal guardian's contact details must be mentioned)
- Google Drive or Dropbox** link to a folder with the film title that contains the following
  - **Soft copy** of the film
  - **Film Poster** (Must be at least 1000px on the shortest side)
  - **Copy of legal copyright/s** taken by the makers for any content in the film form any individual or company (if any)
  - **Film synopsis, poster of the film** (if larger than A4 Size), **production stills** and **photos of the Core Crew**

## Entry Fee

- The entry form/ application will be considered only on receipt of the entry fee of **Rs. 300/-** (Three hundred rupees) for the **Student Category** and **Rs. 400/-** (Four hundred rupees) for the **Open Category**. For late submissions **after 26<sup>th</sup> January 2018**, the fee charge is **Rs. 500/-** (Five hundred rupees) for **both categories**.
- Payment can be made via **Cash, Demand Draft** or **PayTM**.
- All **Demand Drafts (DD)** must be in favour of,  
**“The Finance & Accounts Officer, Savitribai Phule Pune University, Pune – 7”**  
(Payable at Pune University branch)
  - Please mention Film’s Name, Producer / Director’s Name & Mobile Number behind the DD.
  - **Deadline – 26<sup>th</sup> January, 2018** (No DDs will be accepted after this date and payments must be made in cash or through PayTM)
- **Digital Payments** must be done by **PayTM** to **+91 8380948027**. The transaction number must be entered in the form. It is also preferable if the comment for transaction is entered as NSFF2018.

## Submission Deadlines

- **Regular Submission** – 1<sup>st</sup> January 2018 to 26<sup>th</sup> January 2018
  - Entry Fee
    - Rs. 300/- (Three Hundred Only) for Student Category
    - Rs. 400/- (Four Hundred Only) for Open Category
- **Late Submission** – 27<sup>th</sup> January 2018 to 5<sup>th</sup> February 2018
  - Entry Fee – Rs. 500/- for both categories
    - Late Submissions from 27<sup>th</sup> January to 5<sup>th</sup> February 2018 will be paying an entry fee of Rs. 500/- in **cash or PayTM**. Demand Drafts will NOT be accepted after the 26<sup>th</sup> of January.
- Film should be submitted before deadline. The 7<sup>th</sup> DMCS NSFF 2018 is not responsible for late, lost, damaged, misdirected, postage due, stolen, or misappropriated entries.
- Entry Forms with incorrect / inadequate / illegible / ambiguous particulars will not be considered. The festival organizer reserves the right to accept or refuse any film without assigning any reason whatsoever.
- DVDs submitted for selection will be considered as final and no changes will be entertained after submission.
- It is the sole responsibility of the applicant to submit DVDs without any physical / quality defects.

## **Submissions can be made In-Person or by Registered / Speed Post / Courier to:**

The Coordinator – 7<sup>th</sup> NSFF,  
Department of Media and Communication Studies,  
Savitribai Phule Pune University,  
Ganeshkhind, Pune – 411007  
Maharashtra, India

## Selection Process

- Winners are selected by a judging panel of industry professionals consisting of independent producers, production companies, filmmakers, and other film industry professionals who may be substituted at the discretion of the Festival organizers.
- All films are judged equally based on:
  - Content Originality (Quality of storyline, and script)
  - Production (Camera work, lighting, and shot composition)
  - Post-Production (Editing, transitions, pacing, continuity, and flow)
  - Image (Focus, color, and lighting)
  - Sound Quality (Clarity, consistency of audio levels, and lack of noise)
- No work or artist will be either discriminated or favored by the country of origin, language, age, race, education, gender, ideology, or by their economic resources.
- A Preliminary Selection Committee (PSC) will do selection of the films in preliminary round of the 7<sup>th</sup> DMCS NSFF 2018, and the selected films will be in the Final Competition Nomination.
- The films which do not receive the final nomination but comply with standards deemed fit by the Preliminary Selection Committee; those films will be screened in the non-competition section.
- The decision of Preliminary Selection Committee (PSC) & Final Jury (FJ) will be final & binding.
- No student of DMCS will be a of the Preliminary Selection Committee & Final Jury members.
- Correspondence will be Communicated to the Filmmakers whose Short Films receive the Final Competition Nomination by post and/or e-mail. DMCS will use its best efforts to announce the selected films, winners at the designated time, but will not be held liable for any unforeseen delays.
- By entering the 7<sup>th</sup> DMCS NSFF 2018, contestants and/or their parents or legal guardian (if such entrant is a minor) agree to accept and be bound by the decisions of the Festival and its judges, which are final and binding in all matters.

## Award Categories

- Best Fiction Film
- Best Non-Fiction Film \*
- Best Student Film
- Best Animation Film \*
- Best Direction
- Best Screenplay
- Best Cinematography
- Best Editing
- Best Sound Design
- Best Art Direction
- Jury's Choice

**\* Subject to a minimum of five entries**

## **Legal Implications**

- Short Films that are submitted must be the Entrants' Original Work and shall not infringe on any Copyrights or any other rights of any third parties. An undertaking for which should be duly Signed by the Producer / Director ONLY (attached with the Entry Form).
- By entering the Festival, the entrant agrees that the 7<sup>th</sup> DMCS NSFF 2018 will not be held liable for any copyright infringements perpetrated by you or your short film.
- Contestants agree that they have obtained all required permissions regarding music, sound and / or images presented in your short film.
- The 7<sup>th</sup> DMCS NSFF 2018 reserves the right to not screen any film(s) for any reason it deems valid at any given point of time after submission to the Festival Office.
- The entrants may also run the risk of being prosecuted as per the Indian Criminal Procedure Code and the Indian Media Law for any offence or infringement. Racial, Religious and Regional discrimination shall not be portrayed in any part of the film being submitted. All the legal issues, if any, shall be under the jurisdiction of Pune Subordinate and High Court only.
- 7<sup>th</sup> DMCS NSFF 2018 Organizers, Preliminary Selection Committee Members, Final Juries, DMCS current Students on Roll are not allowed to participate in this film festival as contestants.
- Entrants will retain all ownership rights to their films submitted.
- We abide by the Copyright Act, 2012 & Cinematograph Act, 1952

## **Contact Address:**

Coordinator - NSFF Office,  
Department of Media and Communication Studies,  
Savitribai Phule Pune University (SPPU),  
Ganeshkhind, Pune – 411 007,  
Maharashtra, India

## **In case of further queries, please feel free to give us a call:**

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