



DEPARTMENT OF MEDIA & COMMUNICATION STUDIES  
SAVITRIBAI PHULE PUNE UNIVERSITY

8<sup>th</sup> DMCS  
**National  
Short Film  
Festival  
2019**  
22<sup>nd</sup> & 23<sup>rd</sup> FEB



🌐 [dmcs.unipune.ac.in](http://dmcs.unipune.ac.in)

✉ [dmcsfilmfest@gmail.com](mailto:dmcsfilmfest@gmail.com)

📞 020 25696348

## Rules and Regulations

### Submission Criteria

- The Short Film must have been completed **on/after 1<sup>st</sup> January 2018**, to be in the Competition.
- The Festival will have Competitions in **Student & Open Categories**.
- The Participants should be **16 years of age or above** as on **5<sup>th</sup> February 2019**
  - If Participant age is **above 16 and under 18**, the undertaking in the registration form must also be signed by a **Parent/ Legal Guardian**. Their contact details must also be provided for verification.
- Only the **Producer or Director** of the Short Film can send the entry to the 8<sup>th</sup> DMCS NSFF 2019 with a duly filled entry form and signed undertaking.
  - Current students of DMCS cannot send their entries, as a Director or Producer of the film.
- Entries **MUST** be playable on common media players. Festival Management will not be responsible if film is not screened due to problem with the DVD format.
  - Common formats such as MP4, MOV and AVI files are recommended.
- Total **running time** of short film must be **less than 30 minutes** in length, including beginning and end credits. There is no minimum running time.
- The film can be Documentary, Experimental, Narrative, Fiction, Non-Fiction or Animation.
- The short film can be in any language or any genre. **ALL FILMS** must have **English subtitles** for festival presentation.
- Each Preview DVD should be labelled with:
  - Title/ Language/ Duration/ Country/ Director's Name, Mobile Number and E-Mail ID
- Multiple entries can be submitted, but with separate entry forms and other requirements such as preview DVD, synopsis/description, still photographs, press kit, A4 Size Poster (print) which should be enclosed with each entry form and film. **Each film is considered as a new entry.**
- For online entries soft copies must be provided along with the submitted film.
- Department of Media & Communication Studies (DMCS) has the right to use the entries / send /selected / nominated films, DVDs and materials from the film for 8<sup>th</sup> DMCS NSFF 2019 promotional purposes and to retain DVD copies of each film as part of our festival library. Entry materials submitted shall not be returned to the participants.
- Films once selected and submitted for final screening will not be allowed to be withdrawn under any circumstances until the festival is over.
- Transportation and Insurance costs of DVDs, related documents, photographs and publicity materials from the country of origin to the Film Festival Office shall be borne by the applicant.

## Submission Docket

### For offline submissions in person or by post/courier

- 2x DVDs
  - The film can be in DVD format or MP4 / MOV / AVI files
  - All DVDs must have in box DVD covers
  - Both Preview DVDs should be Labelled in this sequence ONLY:  
**Film Title/ Language/ Duration/ Director's Name, Mobile Number, E-Mail ID**
- 1x **A4 Size Poster** (Soft copies to be e-mailed to [dmcsfilmfest@gmail.com](mailto:dmcsfilmfest@gmail.com) in order to complete the registration process)
  - The poster must be at least 1000px on the shortest edge and at 300ppi
- Entry Form & Undertaking** duly **filled and signed** by Producer / Director (in case the Producer/Director is a minor it must also be signed by a legal guardian)
- Copy of **Legal Copyright/s** taken by the Makers for any content in the film form any Individual or Company (if any)

### For online submissions via the Google form

All entries must be submitted through a Google Drive or Dropbox link and must NOT be deleted from the drive until the festival is over.

- Online Entry Form (Google form) & Undertaking** duly **filled** by the Producer / Director ONLY (in case the Producer/Director is a minor, a parent or legal guardian's contact details must be mentioned)
- Google Drive or Dropbox** link to a folder with the film title that contains the following
  - **Soft copy** of the film
  - **Film Poster** (Must be at least 1000px on the shortest side)
  - **Copy of legal copyright/s** taken by the makers for any content in the film form any individual or company (if any)
  - **Film synopsis, poster of the film** (if larger than A4 Size), **production stills** and **photos of the Core Crew**

## Entry Fee

- The entry form/ application will be considered only on receipt of the entry fee of **Rs. 300/-** (Three hundred rupees) for the **Student Category** and **Rs. 500/-** (Five hundred rupees) for the **Open Category**. For late submissions **on or after 20<sup>th</sup> January 2019**, the fee charge is **Rs. 500/-** (Five hundred rupees) for **Student category** and **Rs. 700/-** (Seven hundred rupees) for **Open category**
- Payment can be made via **Cash, Demand Draft** or **UPI (UPI Id: 9595684818@upi)**
- All **Demand Drafts (DD)** must be in favour of,  
**“The Finance & Accounts Officer, Savitribai Phule Pune University, Pune – 7”**  
(Payable at Pune University branch)
  - Please mention Film’s Name, Producer / Director’s Name & Mobile Number behind the DD.
  - **Deadline – 20<sup>th</sup> January, 2019** (No DDs will be accepted after this date and payments must be made in cash or through UPI)
- **Digital Payments** must be done by **UPI to UPI Id: 9595684818@upi**. The transaction number must be entered in the form. In the description or remarks, it **MUST** include **‘YOUR FILM NAME NSFF2019’**. After the transaction is complete, a screenshot with Transaction ID and details should be sent to the number **+91 9595684818** or to **dmcsfilmfest@gmail.com**

## Submission Deadlines

- **Regular Submission** – 5<sup>th</sup> December 2018 to 19<sup>th</sup> January 2019
  - Entry Fee
    - Rs. 300/- (Three Hundred Only) for Student Category
    - Rs. 500/- (Five Hundred Only) for Open Category
- **Late Submission** – 20<sup>th</sup> January 2019 to 5<sup>th</sup> February 2019
  - Entry Fee
    - Rs. 500/- (Five Hundred Only) for Student Category
    - Rs. 700/- (Seven Hundred Only) for Open Category
    - Late Submissions from 20<sup>th</sup> January to 5<sup>th</sup> February 2019 will be paying an entry fee of Rs. 500/- for student category and 700/- for open category in **cash or UPI. Demand Drafts will NOT be accepted after the 20<sup>th</sup> of January.**
- Film should be submitted before deadline. The 8<sup>th</sup> DMCS NSFF 2019 is not responsible for late, lost, damaged, misdirected, postage due, stolen, or misappropriated entries.
- Entry Forms with incorrect / inadequate / illegible / ambiguous particulars will not be considered. The festival organizer reserves the right to accept or refuse any film without assigning any reason whatsoever.
- DVDs submitted for selection will be considered as final and no changes will be entertained after submission.
- It is the sole responsibility of the applicant to submit DVDs without any physical / quality defects.
- If the submission violates the rules and regulations of NSFF 2019, refund of entry fee would not be provided.

**Submissions can be made In-Person or by Registered / Speed Post / Courier to:**

The Coordinator – 8<sup>th</sup> NSFF 2019,  
Department of Media and Communication Studies,  
Savitribai Phule Pune University,  
Ganeshkhind, Pune – 411007  
Maharashtra, India

## Award Categories

- Best Fiction Film
- Best Non-Fiction Film \*
- Best Student Film
- Best Animation Film \*
- Best Direction
- Best Screenplay
- Best Cinematography
- Best Editing
- Best Sound Design
- Best Art Direction
- Jury's Choice

**\* Subject to a minimum of ten entries**

## Selection Process

- Winners are selected by a Final Jury (FJ), a judging panel of industry professionals consisting of independent producers, production companies, filmmakers, and other film industry professionals who may be substituted at the discretion of the Festival organizers.
- All of the entries would be judged equally with some of the criteria for the evaluations being:
  - Content Originality (Quality of storyline, and script)
  - Production (Camera work, lighting, and shot composition)
  - Post-Production (Editing, transitions, pacing, continuity, and flow)
  - Image (Focus, color, and lighting)
  - Sound Quality (Clarity, consistency of audio levels, and lack of noise)
- No work or artist will be either discriminated or favored by the country of origin, language, age, race, education, gender, ideology, or by their economic resources.
- A Preliminary Selection Committee (PSC) will do selection of the films in preliminary round of the 8<sup>th</sup> DMCS NSFF 2019, and the selected films will be in the Final Competition Nomination. By entering the 8<sup>th</sup> DMCS NSFF 2019, contestants and/or their parents or legal guardian (if such entrant is a minor) agree to accept the decision of the PSC of NSFF 2019.
- The films which do not receive the final nomination but comply with standards deemed fit by the Preliminary Selection Committee; those films will be screened in the non-competition section. This decision would be at the discretion of the PSC, FJ and the 8<sup>th</sup> NSFF 2019 Committee.

- No enrolled student of DMCS will be a part of the Preliminary Selection Committee & Final Jury members.
- Correspondence will be Communicated to the Filmmakers whose Short Films receive the Final Competition Nomination by post and/or e-mail. DMCS will use its best efforts to announce the selected films, winners at the designated time, but will not be held liable for any unforeseen delays.
- The Awards of Best Film categories would be one Award that would be awarded to the film and no individual category Awards would be provided to the crew members unless they have won in other Award categories
- The Best Film Non-Fiction and Best Animation Film as award categories would be entirely dependent on a minimum of ten (10) entries. The 8<sup>th</sup> NSFF 2019 Awards for the aforementioned categories would **NOT** be conferred if the prerequisite of ten entries is not fulfilled and would be considered in the Jury's Choice Award. Final decision would be at the discretion of the PSC and FJ.
- Entry would be considered for the competition only after entry fee payment is confirmed.
- The decision of Preliminary Selection Committee (PSC) & Final Jury (FJ) will be final & binding. By entering the 8th DMCS NSFF 2019, contestants and/or their parents or legal guardian (if such entrant is a minor) agree to accept and be bound by all the decisions of the Festival and its judges, which are final and binding in all matters.

## **Legal Implications**

- Short Films that are submitted must be the Entrants' Original Work and shall not infringe on any Copyrights or any other rights of any third parties. An undertaking for which should be duly Signed by the Producer / Director ONLY (attached with the Entry Form).
- By entering the Festival, the entrant agrees that the 8<sup>th</sup> DMCS NSFF 2019 will not be held liable for any copyright infringements perpetrated by you or your short film.
- Contestants agree that they have obtained all required permissions regarding music, sound and / or images presented in your short film.
- The 8<sup>th</sup> DMCS NSFF 2019 reserves the right to not screen any film(s) for any reason it deems valid at any given point of time after submission to the Festival Office.
- The entrants may also run the risk of being prosecuted as per the Indian Criminal Procedure Code and the Indian Media Law for any offence or infringement. Racial, Religious and Regional discrimination shall not be portrayed in any part of the film being submitted. All the legal issues, if any, shall be under the jurisdiction of Pune Subordinate and High Court only.
- 8<sup>th</sup> DMCS NSFF 2019 Organizers, Preliminary Selection Committee Members, Final Juries, DMCS current Students on Roll are not allowed to participate in this film festival as contestants.
- Entrants will retain all ownership rights to their films submitted.
- We abide by the Copyright Act, 2012 & Cinematograph Act, 1952

## **Contact Address:**

Coordinator - NSFF Office,  
Department of Media and Communication Studies,  
Savitribai Phule Pune University (SPPU),  
Ganeshkhind, Pune – 411 007,  
Maharashtra, India

## **In case of further queries, please feel free to give us a call:**

|                 |                       |                    |                       |
|-----------------|-----------------------|--------------------|-----------------------|
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